



American Water Works Association Western Canada Section

Executive Roles Summary

Role of the Vice Chair

- One year term
- Attend WCS AWWA Board meetings (February, May, September, conference calls)
- Participate in the Provincial Council for his/her province
- Participate on the Conference Planning committee when in his/her province
- Attend AWWA Summer Training - July
- Attend AWWA Region IV meeting – September/October
- Attend the AWWA luncheon at the WCW Annual Conference

Role of Chair Elect

- One year term
- Attend WCS AWWA Board meetings (February, May, September, conference calls)
- Participate on Finance Committee
- Participate in the Provincial Council for his/her province
- Participate on the Conference Planning committee when in his/her province
- Attend AWWA Region IV meeting – September/October
- Attend the AWWA luncheon at the WCW Annual Conference, MC the event

Role of the Chair

- One year term
- Chair WCS AWWA Board meetings (February, May, September, conference calls)
- Participate on Finance Committee
- Submit Chairs report for all WCW Magazine issues (quarterly)
- Participate in the Provincial Council for home province
- Attend AWWA Region IV meeting – September/October
- Participate on the Conference Planning committee when in home province
- Appoint at least two scrutinizers to open and count the ballots and report the names of Officers elected at the annual meeting
- Attend Conference Opening session pre reception, (introduced)
- Attend the AWWA luncheon at the WCW Annual Conference

Role of the Immediate Past Chair

- One year term
- Attend WCS AWWA Board meetings (February, May, September, conference calls)
- Chair of Nominations/Awards Committee
- Attend the AWWA luncheon at the WCW Annual Conference

Role of Treasurer

- Three year term
- Attend WCS AWWA Board meetings (February, May, September, conference calls)
- Chair Finance Committee
- Review monthly finance reports, annual budgets, and approval of payable when required.